

**Association for Talent Development Tulsa Chapter  
Approved Budget for 2022 as of 1-8-22**

Category Description	2020 Actual	2021 Approved Budget	2021 Actual	2022 Proposed Budget	Notes
<b>INCOME</b>					
ATD CHIP/Membership Fees	\$ 2,208.09	\$ 1,500.00	\$ 2,487.82	\$ 2,500.00	Includes \$2,250 for 45 \$50 ATD Tulsa memberships from Power Members
Meeting Fees	\$ 3,730.00	\$ 4,000.00	\$ 1,810.00	\$ 4,000.00	Includes \$1,650 for 15 members to attend each meeting at \$10 each. Includes \$720 for 3 guests at \$20 each to attend 12 meetings. If we go to in-person meetings will need to charge members \$20 with no food and \$30 with food at a minimum.
Membership Dues	\$ 2,875.00	\$ 5,150.00	\$ 1,275.00	\$ 1,250.00	Includes \$1,250 for 25 ATD Tulsa Chapter Only Members at \$50 each
ATD Meeting Sponsorship	\$ 250.00	\$ 1,000.00	\$ 250.00	\$ 1,000.00	Sponsorships are \$250 each. Includes \$250 sponsorship from Jenkins Consulting Group for December Trainer Throwdown
ATD Newsletter Sponsorship	\$ -	\$ 200.00	\$ -	\$ 200.00	Sponsorships are \$100/month
Special Event - Training	\$ -	\$ 3,000.00	\$ -	\$ 3,000.00	One Special Event Training
Networking Event Sponsorship	\$ -	\$ 300.00	\$ -	\$ 300.00	
Networking Event Fees	\$ 190.00	\$ 400.00	\$ 10.00	\$ 100.00	Includes \$100 for 10 guests to attend free member events
Special Event - State Conference	\$ -	\$ 10,000.00	\$ 6,507.01	\$ -	COC-ATD Hosts Conference in 2022 and ATD Tulsa provides \$1,000 sponsorship to COC-ATD
Special Event- State Conference Sponsorships	\$ -	\$ 3,000.00	\$ 2,000.00	\$ -	
<b>TOTAL INCOME</b>	<b>\$ 9,253.09</b>	<b>\$ 28,550.00</b>	<b>\$ 14,339.83</b>	<b>\$ 12,350.00</b>	
<b>EXPENSES</b>					
<b>Board Expense</b>					
National ATD Dues	\$ -	\$ -	\$ 179.00	\$ -	
Retreat	\$ -	\$ 120.00	\$ -	\$ -	
ATD Leader's Conference (ALC)	\$ 700.00	\$ 3,500.00	\$ 700.00	\$ 1,750.00	Expenses for 1 ATD Tulsa board members to attend - 1 Registrations, 1 Hotel Rooms, 1 Airfares, & Meals or all board members to attend virtual ALC
Treasurer Expense	\$ 7.50	\$ 350.00	\$ -	\$ 60.00	

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Annual Audit	\$ 1,200.00	\$ 1,300.00	\$ 1,260.00	\$ 1,500.00	Annual Financial Audit - Should be completed by June 30, 2022 (CARE Requirement)
<b>TOTAL Board Expense</b>	<b>\$ 1,907.50</b>	<b>\$ 5,270.00</b>	<b>\$ 2,139.00</b>	<b>\$ 3,310.00</b>	
<b>Communications Expense</b>					
GoDaddy Domains	\$ 84.68	\$ -	\$ -	\$ 169.36	Web Domains for ATDTulsa.org and TDTulsa.org (set up as bi-annual payments of \$42.34 each) with auto-renew on 9/11/2022.
Go Daddy Email	\$ 119.76	\$ 540.00	\$ 646.92	\$ 700.00	Annual subscriptions for 9 Email ID's for ATD Tulsa board members @ tdtulsa.org
Wild Apricot Web Site	\$ 1,536.00	\$ 1,700.00	\$ 1,536.00	\$ 1,824.00	Annual expense for ATD Tulsa Wild Apricot Website
SurveyMonkey & Virtual Meeting Subscriptions	\$ 408.00	\$ 808.00	\$ 539.95	\$ 608.00	Auto renewal for annual SurveyMonkey subscription to be paid on 1/10/22 via Visa debit card (\$408). - Annual subscription for Zoom via TechSoup (\$200)
PO Box Subscription	\$ 92.00	\$ 92.00	\$ 118.00	\$ 118.00	Annual Expense - Due Each February - Payment is not auto renew. Invoice sent to PO Box. It must be paid by mail, or by credit card in person at our branch.
Marketing	\$ -	\$ 250.00	\$ -	\$ -	
<b>TOTAL Communications Expense</b>	<b>\$ 2,240.44</b>	<b>\$ 3,390.00</b>	<b>\$ 2,840.87</b>	<b>\$ 3,419.36</b>	
<b>Meeting Expense</b>					
Annual ATD Program Certification Expense				\$ 100.00	Fee paid to ATD for having ATD Tulsa programs qualify for certification related to APTD and CPTD credits and recertification credits.
Facility Charge	\$ 220.00	\$ 500.00	\$ -	\$ -	Assumes virtual meetings only
Meals-Food	\$ 778.11	\$ 2,000.00	\$ -	\$ -	Assumes virtual meetings only
ATD December Special Program	\$ 141.69	\$ 200.00	\$ 123.30	\$ 250.00	Trainer Throwdown Competitor Prizes - \$100 for winner (offset by annual sponsorship from Jenkins Consulting Group)
Recognition Items	\$ -	\$ 700.00	\$ -	\$ 600.00	Includes thank you gifts for speakers = Up to \$25 each for 15 speakers = \$375; thank you plaque for ATDT president = \$100
<b>TOTAL Meeting Expense</b>	<b>\$ 1,139.80</b>	<b>\$ 3,400.00</b>	<b>\$ 123.30</b>	<b>\$ 850.00</b>	
	\$ -				

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<b>Membership Expense</b>					
Name Badges	\$ 309.73	\$ -	\$ -	\$ -	
Membership Development/Appreciation	\$ 200.00	\$ 400.00	\$ 920.82	\$ 1,000.00	2 \$25 QT gift cards for the Annual Membership Survey Drawing; holiday gift for all members
New Member Appreciation/Recognition	\$ -	\$ 400.00	\$ -	\$ -	
<b>TOTAL Membership Expense</b>	<b>\$ 509.73</b>	<b>\$ 800.00</b>	<b>\$ 920.82</b>	<b>\$ 1,000.00</b>	
	\$ -				
<b>Misc. Expenses</b>					
Online Payment Processing Expense	\$ 280.70	\$ 1,000.00	\$ 246.06	\$ 350.00	Monthly Charges for AffiniPay charges via Wild Apricot Sponsorship check for \$1,000 to support ATD Oklahoma Conference.
Oklahoma ATD State Conference	\$ -	\$ 10,000.00	\$ 8,962.70	\$ 1,000.00	
Other Special Event Expense	\$ -	\$ 1,500.00	\$ -	\$ 1,000.00	Note \$2,000 in projected income from special event
Insurance	\$ 970.60	\$ 1,200.00	\$ 1,070.24	\$ 1,200.00	D&O Insurance paid to Lockton via invoice from ATD. Liability insurance paid to Hartford online via autopay.
<b>TOTAL Misc Expense</b>	<b>\$ 1,251.30</b>	<b>\$ 13,700.00</b>	<b>\$ 10,279.00</b>	<b>\$ 3,550.00</b>	
	\$ -				
<b>TOTAL EXPENSES</b>	<b>\$ 7,048.77</b>	<b>\$ 26,560.00</b>	<b>\$ 16,302.99</b>	<b>\$ 12,129.36</b>	
	\$ -				
<b>OVERALL TOTAL</b>	<b>\$ 2,204.32</b>	<b>\$ 1,990.00</b>	<b>\$ (1,963.16)</b>	<b>\$ 220.64</b>	

Prepared by Linda Jenkins, 2022 Past-  
President on 1-3-22