**Hi \_\_\_\_\_\_\_\_,**

**I hope you and your family are doing well and staying healthy.**

**I want to invite you to schedule a 15-minute “virtual networking” ZOOM call with me. I’m doing this to stay in touch with some of my professional friends and acquaintances during the COVID-19 restrictions when we can’t meet in person at business professional events.**

**This is not a “sales pitch” call, but merely a short ZOOM chat to check in with you and see how things are going.**

**Below you will see several day/time options for our ZOOM call. Just pick a day/time that’s convenient for you. I will then send you a ZOOM meeting invitation and calendar invite.**

**If you select a morning time, please feel free to grab a cup of coffee to enjoy during the call. If you choose an afternoon time, please feel free to enjoy a beverage of choice during our call…just as if we were at a normal business reception or social 😊**

**Looking forward to hearing back from you soon to set up our 15-minute “networking” chat!**

**Schedule options: Choose your 15 minutes to “network virtually!”**

* **Wed. 5/20 – 9-11:30 a.m. and 1:30– 4:30 p.m.**
* **Thurs. 5/21 - 1-4:30 p.m.**
* **Fri. 5/22 – 9:30-11:30 a.m.**

**Best regards,**

**Rachel**

Rachel R. Wagner

*Licensed Corporate Etiquette and International Protocol Consultant | Trainer | Speaker*

**Rachel Wagner Etiquette and Protocol**

12563 S. 71st East Ave., Bixby, OK 74008

Office – 918.970.4400

*Empowering You for Greater Professional Success!*

[**www.EtiquetteTrainer.com**](http://www.EtiquetteTrainer.com)

**Woman Owned Business of the Year, 2017 – Bixby Metro Chamber Awards**