Date & Time: Friday, June 1, 2018 from 12:00 PM to 1:30 PM

Location: Roka Restaurant, 1616 S. Utica Ave., Tulsa, OK 74104

1. Call Meeting to Order
	1. Roll Call – Jeremy Smith
	2. Confirm Quorum – Declare if Quorum is or is not Present – Jeremy Smith
	3. Agenda for June 1, 2018 Board Meeting – Review and Approve – Linda Jenkins
2. Administrative
3. Minutes from April 27, 2018 Board Meeting – Review and Approve (Attached, All Files Without Financials) – Jeremy Smith
4. Elections Committee – Linda Jenkins
	1. Committee Members - Andrew Engelbrecht, Sunilyn Hertt, Paula Ketron, Laurie Rosenbaum (Chair), and Linda Jenkins (Secretary)
	2. May 21, 2018 Committee Meeting Minutes and Elections Process Timeline – Review and Accept (attached)
	3. ATD Tulsa 2019 Board Nomination Form as of 5-21-18 – Review and Approve (attached)
	4. ATD Tulsa 2019 Statement of Eligibility Form as of 5-21-18 – Review and Approve (attached)
	5. Posting on Website and Announcement to Membership on June 4, 2018 – Jeremy Smith, Walt Hansmann & Shelby Morris
5. Update from Bylaws and Policies Committee Meeting held on May 29, 2018 – Jeremy Smith
6. Update on Integration of ATD Tulsa website to the ATD International Store – Walt Hansmann
7. Financial
	1. Financial Reports as of May 31, 2018 – Review and Accept – Skip Eller
	2. Update on Utilization of QuickBooks – Skip Eller
	3. Reconciliation for FY 17 and 16 Conducted by Woodrum Tate & Associates Completed – Review and Accept (attached) – Linda Jenkins
	4. Update on Use of Annual Guest Passes by Board Members – Skip Eller
8. Membership
9. Membership Reports for May 2018 as of April 24, 2018 – Review & Accept – Ashley Whitfield
10. Membership Activities Scheduled for June 2018 – Ashley Whitfield
11. Professional Development
12. May 11, 2018 Program Survey Results - Review & Discuss Opportunities for Improvement
13. Programming Scheduled – June 8, 2018 - Content & Logistics:
	* 1. Program Speakers: *ICE Insider* with Skip Eller, Ashley Whitfield, Michael Chancey and Sunilyn Hertt
		2. Accommodations: Meal & Check In – Cathy Fox
		3. Board Member Attendance & Participation – Lorinda Schrammel and Shelby Morris will not be able to attend
		4. Board Communications for Attendees:
			1. Check In to Program Meeting on Facebook – Linda Jenkins
			2. Networking Activity (5-minute activity led by Ashley Whitfield)
			3. Acknowledge Guests, New Members and Power Members – Linda Jenkins
			4. Nominations Open for 2019 Board Members Announcement – Laurie Rosenbaum & Linda Jenkins
			5. Pitch to Attend Future Events including July and September workshopsand Oklahoma State Conference on November 13, and Pitch for Hosting Networking Events – Stacy Davis
			6. Recognition of Sponsors & Pitch for Sponsorships – Walt Hansmann
			7. Guest Speaker Thank Yous
		5. Post Meting Evaluation Online Distribution by June 12, 2018
14. Future Programming – Needs & Opportunities – Stacy Davis
15. Confirm Logistics for July and September Workshops
16. Other Programming Items
17. Communications
18. Communications Needs & Opportunities – Shelby Morris
19. Flyers to promote Monthly Program meetings and workshops
20. Schedule, ideas and information needed for 2nd Quarter newsletter
21. Other items
22. Old Business
23. New Business
24. Confirm Action Items
25. Confirm Date for Next Board Meeting: Friday, July 6, 2018 at 12 PM at Roka – Linda Jenkins

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| Friday, June 29, 2018 |  |  | Board Meeting Agenda | Elections: President submits a list of nominees to serve on 3-member Credentials Committee. |
| Friday, July 6, 2018 | 12:00 PM - 1:30 PM | Roka | Board Meeting | * Elections: Board approves 3-member Credentials Committee
* Bylaws Amendments: All proposed bylaws amendments are reviewed and approved for placement on the July 19th ballot.
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1. Adjourn Meeting – Linda Jenkins