

Minutes of the ATD Tulsa Chapter Board Meeting

Friday, September, 2015

12:00 p.m. to 2:00 p.m.

This meeting was held at Sonoma Wine Bistro, Tulsa, OK.

Call to Order

President Skip Eller called the meeting to order at 12:23 p.m.

Roll Call

Skip Eller, President

Shane Norrid, President-Elect

Steve Laswell, Immediate Past President

Walt Hansmann, VP of Administration

Adam Barrow, VP of Finance

Lorinda, Schrammel, VP of Accommodations

Amy Barnes, VP of Programming

Mary Parker, VP of SIGs and GIGs

Linda Jenkins, At-Large Director

Absent:

Greg Kittinger, VP of Membership

Wyatt Hockmeyer, VP of Marketing

Zac Davis, VP of Digital Media

Nine of 12 board members were present. A quorum was established.

Approval of Minutes

Linda moved, Lorinda seconded approval of the minutes from the August 7, 2015 Board Meeting, with a minor correction under the Accommodation report. MOTION CARRIED.

Treasurer's Report

Walt moved, Steve seconded approval of the Treasurer's Report. MOTION CARRIED.

Old Business

A. Board Member Reports

- i. Skip reported he will not be at the September 11 meeting. Shane will run the meeting and Business Meeting for elections. Skip updated the board on CARE progress.
- ii. Adam reported everything is on track financially.
- iii. Greg was absent and did not provide a membership report.
- iv. Steve had nothing to report.
- v. Shane reported on the State Conference. Sponsorships are doing well. We could use more. Registration is lagging a little. Will have a marketing push before the Early Bird deadline. There will be 4 breakout sessions, 3 presenters per breakout for 12 total. HCRI has approved 5.25 CEUs for the conference.
- vi. Amy reported that the September program with Learning Unlimited will be great. She distributed the August program survey results. There will not be an October chapter meeting due to the State Conference. The November program will be facilitated by BOK

Minutes of the ATD Tulsa Chapter Board Meeting

Friday, September, 2015

12:00 p.m. to 2:00 p.m.

employees. The December meeting will be a Trainer Thrown down. Amy moved, Skip seconded the throw down have a November 13 entry deadline, with prizes of \$150 for 1st, \$50 for 2nd, and \$10 gift cards for other participants. Shane expressed concern about the expenses, since the meal cost at Tulsa Country club means we are at best break even, and most likely at a loss for the meeting. Adam concurred and felt we needed to be fiscally responsible, and raise the meeting fee so as to not lose money. Skip expressed that he felt we had been fiscally responsible all year and kept program costs under our fees, and that we could safely run the December meeting at a loss, and still be ahead for the year. There was much more discussion. Walt moved to table the discussion to the October board meeting, Shane seconded. MOTION TO TABLE CARRIED.

- vii. Lorinda updated the board on accommodations for September, and asked about the needs for the November meeting from the presenters. Shane will contact the November presenters to request details.
- viii. Wyatt was excused and did not provide a report.
- ix. Zac was excused and did not provide a report.
- x. Mary reported she planned to put together a networking event.
- xi. Linda had nothing to report.

B. Announcements:

- i. The December board meeting will be Tuesday, December 1 at 12:00 p.m. Location TBA.
- ii. The December chapter meeting will be Friday, December 4 at Tulsa Country Club.
- iii. There will be a board meeting immediately following the chapter meeting on December 4.
- iv. There will be a board of directors' appreciation dinner Tuesday, December 15.

New Business

- A. There was no New Business.

Adjournment

Adam moved, Amy seconded adjournment. MOTION CARRIED. The meeting was adjourned at 1:43 p.m.

Respectfully submitted by Walt Hansmann, CPLP