

Date & Time: Thursday, November 2, 2023 – 4:30pm-6:30pm

Location: Virtual via Zoom

<https://us06web.zoom.us/j/81144528584?pwd=NEVYa2pQRDdyd0JLaE5zbDBwOWVBZz09>

Meeting ID: 811 4452 8584

Passcode: 915004

1. Call Meeting to Order - President
 - a. Roll Call - VP of Administration- Ana Vaqueiro
 - b. Confirm Quorum – Declare if Quorum is or is not Present (*51% of board members*)
 - c. Guests Present - Acknowledge and Record
 - d. Agenda for November 2, 2023, Board Meeting – Review and Approve
 - e. Record meeting minutes-Ana Vaqueiro
2. Board of Directors – President
 - a. Minutes from October 5, 2023 Board Meeting – Review and Approve (**loaded to files**)
 - b. NAC Meeting Attendance – Identify two members to attend November 17, 1pm – 2pm CST (all board members can attend meetings, but we like to have 2.)
3. Governance – President
 - i. Elections: Announce to membership
 1. Any other items need to be done?
4. Finance Report –VP of Finance – Jennifer Roberson (**loaded to files**)
 - a. October 2023
5. Communications/Marketing – VP of Communications Ceci Martin-Smith
 - a. Communications Scheduled for November
 - b. Newsletter schedule-When will next newsletter go out?
 - c. Communications Needs & Opportunities
 - i. Set up events and webpage for next monthly program meeting by end of day of current month program meeting.
6. Membership – VP of Membership – Kristin Wise
 - a. October 2023 Membership Report (**Loaded to Files**)
7. Programming – VP of Programming
 - a. December 8 – End of year celebration
 - i. Need help pulling together ideas, budget
 - ii. Provide lunch to members that attend, introduce new board, thank outgoing board
 - b. October Program Meeting Survey Results (**loaded to files**)
 - c. State Conference Discussion – Suni Hertz
 - i. Room Arrangements
 - ii. Other details
8. Old Business
9. New Business
10. Confirm Action Items
11. Confirm Dates for next 2 Board Meetings
 - a. **December 7 (December meeting is December 8)**
12. Adjourn Meeting

Date & Time: Thursday, October 5, 2023 – 4:30pm-6:30pm

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<https://us06web.zoom.us/j/81144528584?pwd=NEVYa2pQRDdyd0JLaE5zbDBwOWVBZz09>

Meeting ID: 811 4452 8584

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1. Call Meeting to Order – President @4:32 pm
 - a. Roll Call - VP of Administration- Ana Vaqueiro
 - b. **Quorum established** with 6 out of 8 present (min. 51% of board members)
 - i. *Present: Kim Boggs, President; Sunilyn Hertt, Past President, Andrew Engelbrecht, President Elect; Kristin Wise, VP of Membership; Ana Vaqueiro, VP of Administration; Jennifer Roberson, VP of Finance*
 - ii. *Absent - Excused: Scott Dixon, VP of Logistics, Cecilia Martin, VP of Communications*
 - c. Guests Present - Acknowledge and Record -n/a
 - d. Agenda for October 5, 2023, Board Meeting (**attached**) – **Motion made, seconded, approved**
 - i. Changed item 3a to read Conference 2023
 - ii. Change 3b – cancelled, not held
 - e. Record meeting minutes-Ana Vaqueiro
2. Board of Directors – President
 - a. Minutes from September 7, 2023 Board Meeting (**attached**)– **Motion made, seconded, approved**
 - b. NAC Meeting Attendance – Identify two members to attend October 20, 1pm – 2pm CST (all board members can attend meetings, but we like to have 2.)
 - i. Ana shared some key points from the presentation from September
 - ii. **ACTION ITEM:** Kim and Ana to attend Oct NAC meeting
 - c. State Conference Update – Suni Hertt
 - i. General: First email out to membership; all speakers lined up and confirmed; we need to focus on registering people
 - ii. Next meeting: 9 am on Saturday
 - iii. Sponsorship needs: everybody has been invoiced; we have collected \$3,000 and have another \$3,500 to be collected
 - iv. Food: to be discussed during next Conference meeting
 - v. Programming- Gnowbe – pre-session email
 - d. Gnowbe revenue share opportunity -Gnowbe currently offers this program to our clients @ \$1,499 per learner. Would we (ATD Tulsa) be interested in exploring a revenue share option, by which we receive \$500 for every person we sign up for our MID2 Accreditation Program. - **Motion made, seconded, approved**
 - i. Survey results from last monthly program with Gnowbe were generally positive
 - ii. Ana shared feedback from having watched intro videos and info shared by presenter
3. Governance – President
 - a. We have been approved for SHRM and HRCI credits for the ~~2024~~ 2023 Conference
 - b. Bylaws and Policies Committee update – Jennifer

NOVEMBER MEMBERSHIP REPORT

As of October 31st, 2023

Membership Data:

Members:	84 (-1)
Power Members:	48 (0)
Tulsa-only Members:	33 (-1)
Student Members:	1 (+1)
Student Power Members:	0 (0)
% Power Members:	57.14% (0%)

New Members as of 10/31/23: +2

Member Name User ID Organization Administration	Membership Level Role	Member status Status Renewal due on	Email Member emailing
Holston, Gabrielle 70872639 Leadership Tulsa	Chapter Student Membership (Chapter Member Only) (Individual) Individual	Active October 17, 2024	gabrielleholston@gmail.com Fully subscribed
Miller, Daysha 70827654 TTCU Federal Credit Union	Joint/Power Member (ATD National AND Chapter Member) (Individual) Individual	Active October 31, 2024	dgoins@ttcu.com Email disabled

Renewing Members as of 10/31/23: +1

Ouerson, Christy 61810346 Hilti North America	Joint/Power Member (ATD National AND Chapter Member) (Individual) Individual	Active October 31, 2024	christy.ouerson@hilti.com Fully subscribed
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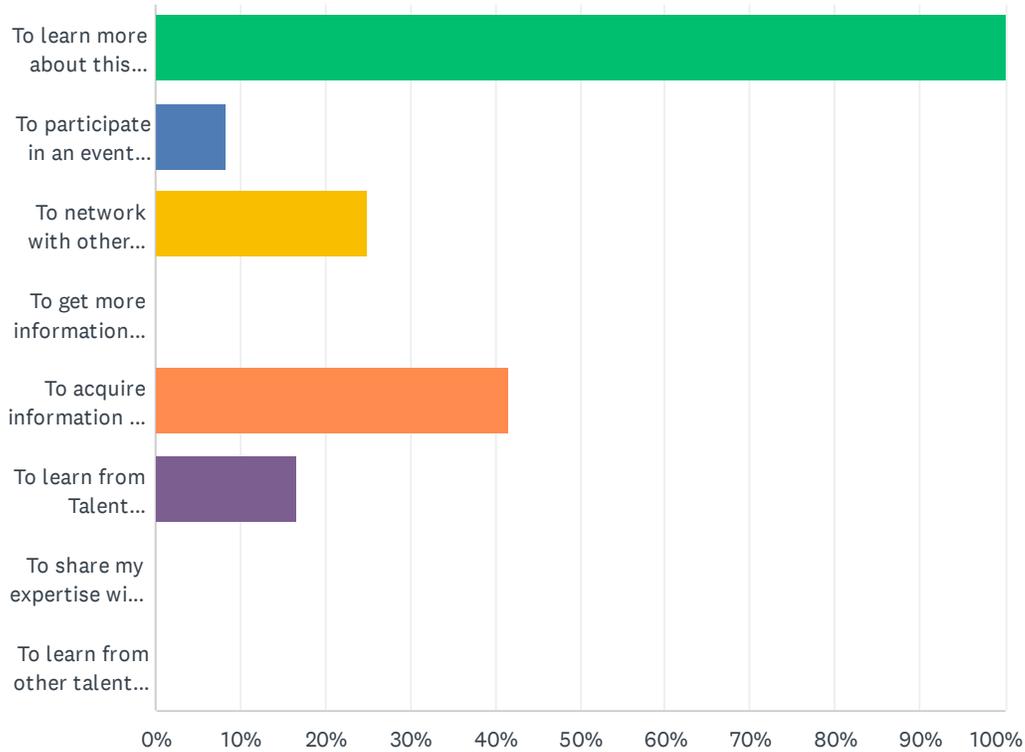
Power Members Overdue: 16

Arnold, Lenzi 52904138 BOK Financial	Joint/Power Member (ATD National AND Chapter Member) (Individual) Individual	Active April 30, 2023	larold@bokf.com Subscribed
Booth, Nick 62666147 NFS	Joint/Power Member (ATD National AND Chapter Member) (Individual) Individual	Active December 31, 2022	ntbooth74136@yahoo.com Subscribed
Customer_tulsa, Test 53785704	Joint/Power Member (ATD National AND Chapter Member) (Individual) Individual	Active February 28, 2023	test.customer.tulsa123@astd.org
 Engelbrecht, Andrew 24779710 Facing West Enterprises Administrator access granted: Account administrator (Full access)	Joint/Power Member (ATD National AND Chapter Member) (Individual) Individual	Active July 06, 2023	andrew@facingwest.biz Subscribed
Grover, Brett 51752856 Matrix Service Company	Joint/Power Member (ATD National AND Chapter Member) (Individual) Individual	Active February 28, 2023	brettgrover@matrixservicecompany.com Subscribed
Hamann, Ana 60421327 Hilti, Inc.	Joint/Power Member (ATD National AND Chapter Member) (Individual) Individual	Active June 16, 2023	ana.hamann@hilti.com Subscribed
Heerlyn, Ron 51747324 Matrix Service Company	Joint/Power Member (ATD National AND Chapter Member) (Individual) Individual	Active April 30, 2023	ronaldheerlyn@matrixservicecompany.com Subscribed
Krogull, Steve 63131198 University of Arkansas	Joint/Power Member (ATD National AND Chapter Member) (Individual) Individual	Active February 28, 2023	steve.krogull@gmail.com Subscribed

Nightingale, Susan 53165982 Tulsa Technology Center	Joint/Power Member (ATD National AND Chapter Member) (Individual) Individual	Active December 31, 2022	susan.nightingale@tulstatech.edu Subscribed
Norris, David 53602097 FlightSafety Textron Aviation	Joint/Power Member (ATD National AND Chapter Member) (Individual) Individual	Active January 31, 2023	hatlad@yahoo.com Subscribed
Olejownik, Debra 64282924	Joint/Power Member (ATD National AND Chapter Member) (Individual) Individual	Active April 30, 2023	deb@coachingwithheart.net Subscribed
Ratliff, Amy 53778061 QuikTrip Corporation	Joint/Power Member (ATD National AND Chapter Member) (Individual) Individual	Active January 31, 2023	amyratliffspshr@yahoo.com Subscribed
Saint, Kristen 33562466 We Street Credit Union	Joint/Power Member (ATD National AND Chapter Member) (Individual) Individual	Active April 11, 2023	ksaint@weststreet.org
Schooley, Robert 64127972 Muskogee Nation Gaming Enterprises	Joint/Power Member (ATD National AND Chapter Member) (Individual) Individual	Active October 31, 2023	robert.schooley@riverspiritulsa.com Subscribed
Ward, Stu 50984416 Simple Tire	Joint/Power Member (ATD National AND Chapter Member) (Individual) Individual	Active January 31, 2023	thetrainingbrit@gmail.com Subscribed
Williams, Jacqueline 53828852 CAP Tulsa	Joint/Power Member (ATD National AND Chapter Member) (Individual) Individual	Active February 28, 2023	jrwilliams@captulsa.org Subscribed

Q1 Why did you attend this ATD Tulsa Professional Development Program? Check all that apply.

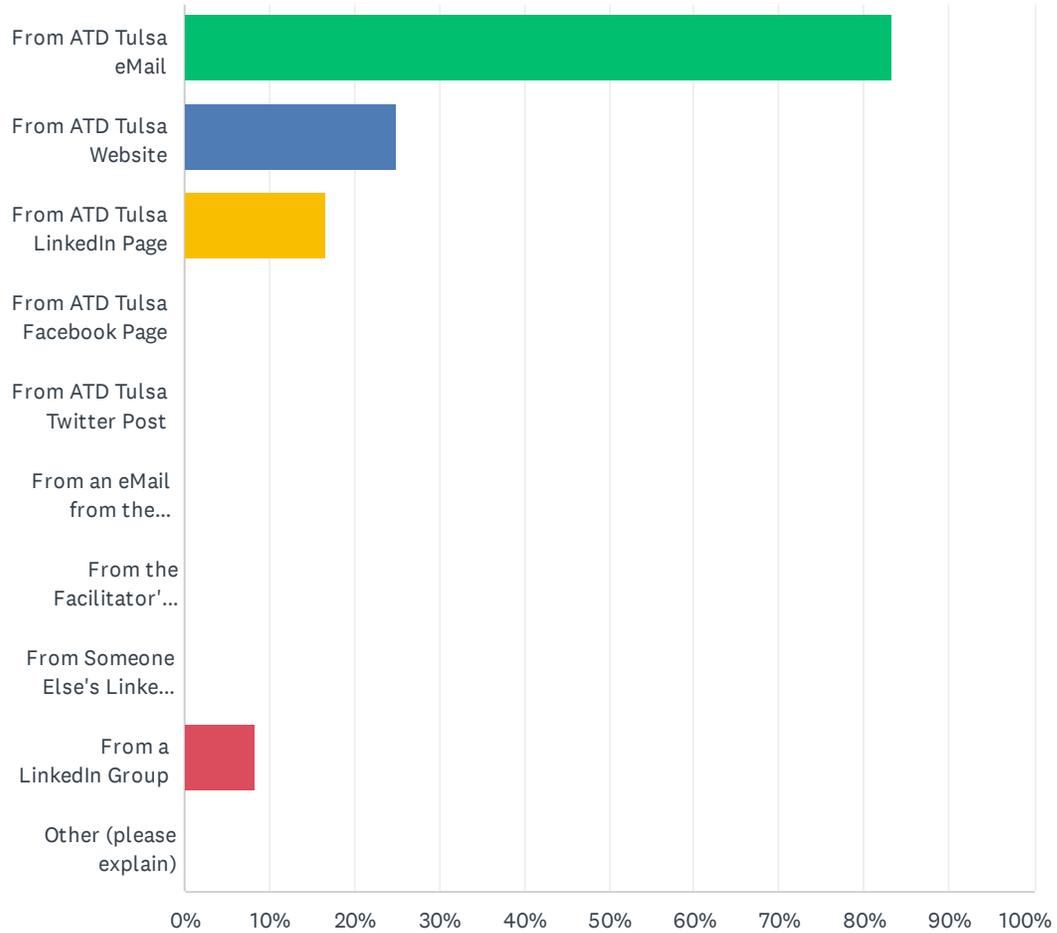
Answered: 12 Skipped: 0



ANSWER CHOICES	RESPONSES	
To learn more about this specific topic.	100.00%	12
To participate in an event delivered by this presenter.	8.33%	1
To network with other talent management professionals.	25.00%	3
To get more information about ATD Tulsa.	0.00%	0
To acquire information on developments in the talent management industry.	41.67%	5
To learn from Talent Management industry leaders.	16.67%	2
To share my expertise with other talent management professionals.	0.00%	0
To learn from other talent management professionals attending the program meeting.	0.00%	0
Total Respondents: 12		

Q2 How did you hear about this ATD Tulsa Professional Development Program? Check all that apply.

Answered: 12 Skipped: 0

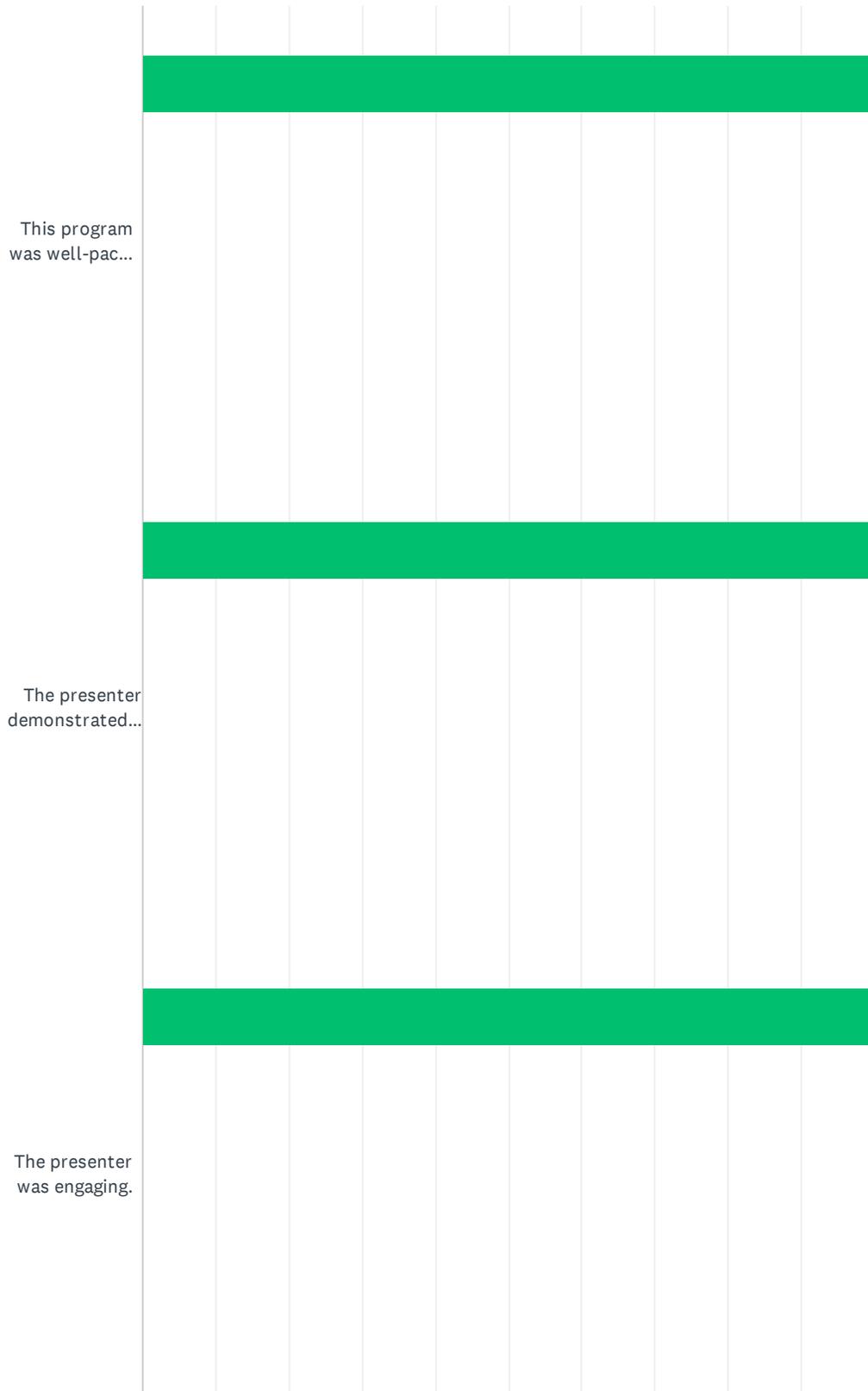


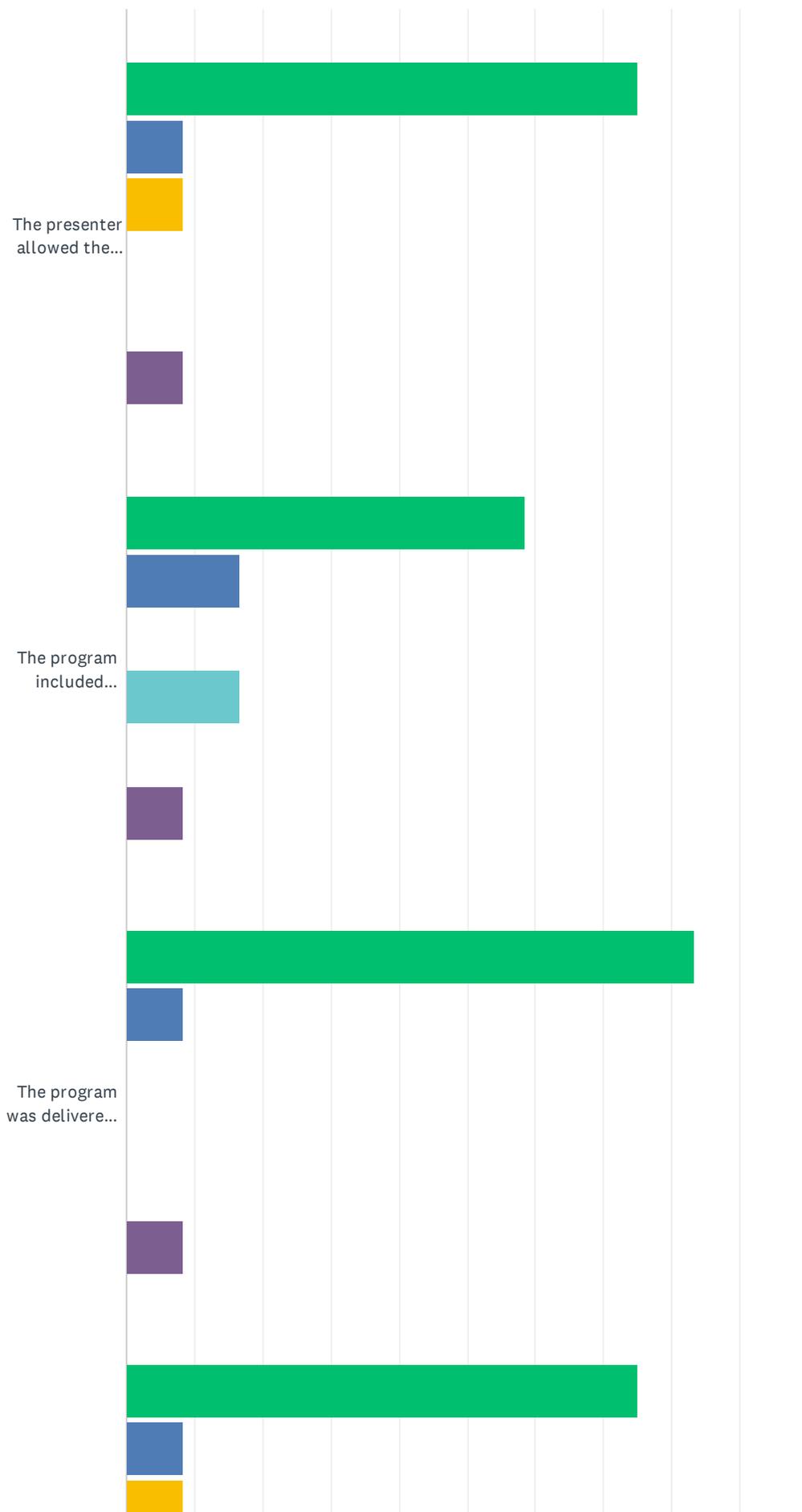
ATD Tulsa October 2023 Program - PowerPoint and AI to Create Better Presentations, Faster

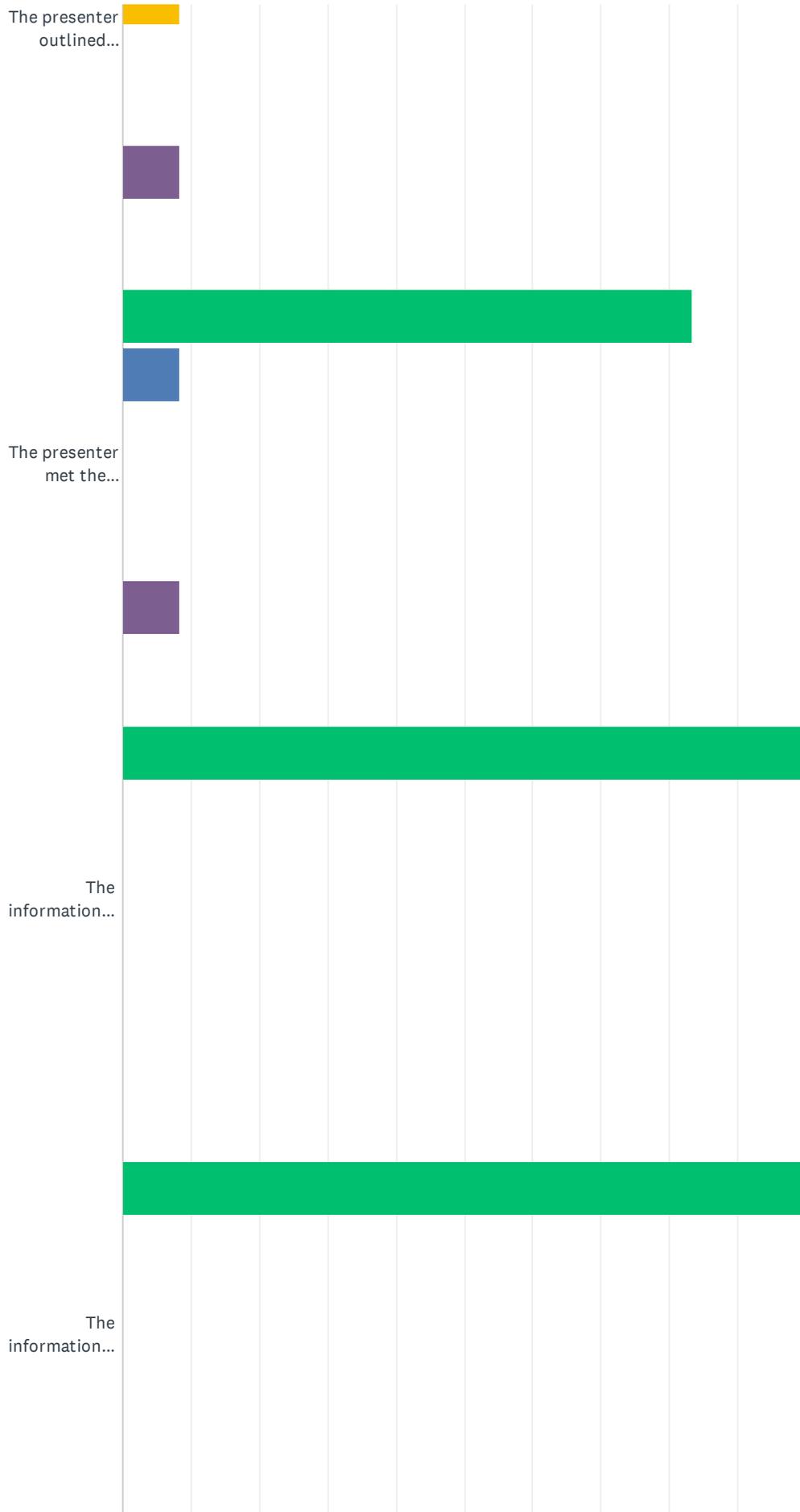
ANSWER CHOICES	RESPONSES	
From ATD Tulsa eMail	83.33%	10
From ATD Tulsa Website	25.00%	3
From ATD Tulsa LinkedIn Page	16.67%	2
From ATD Tulsa Facebook Page	0.00%	0
From ATD Tulsa Twitter Post	0.00%	0
From an eMail from the Facilitator	0.00%	0
From the Facilitator's LinkedIn Post	0.00%	0
From Someone Else's LinkedIn Post	0.00%	0
From a LinkedIn Group	8.33%	1
Other (please explain)	0.00%	0
Total Respondents: 12		

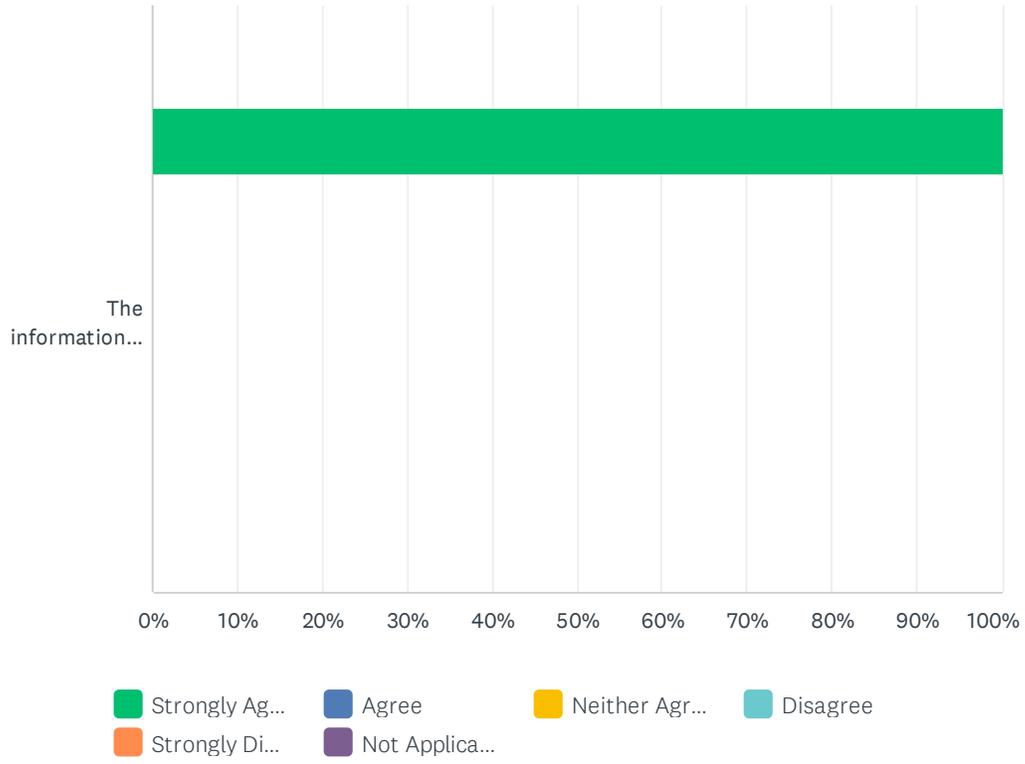
Q3 Please indicate your level of agreement with the following aspects of the presenter(s) and workshop content.

Answered: 12 Skipped: 0







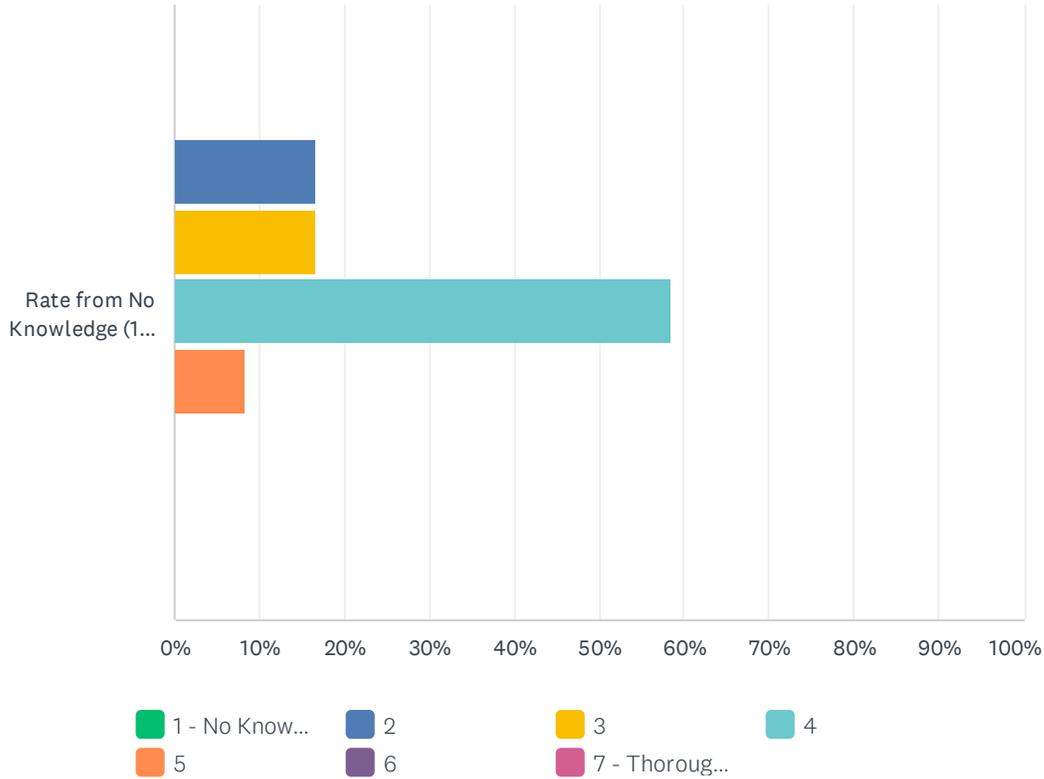


ATD Tulsa October 2023 Program - PowerPoint and AI to Create Better Presentations, Faster

	STRONGLY AGREE	AGREE	NEITHER AGREE NOR DISAGREE	DISAGREE	STRONGLY DISAGREE	NOT APPLICABLE	TOTAL
This program was well-paced and made good use of my time.	100.00% 12	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	12
The presenter demonstrated subject matter expertise and knowledge.	100.00% 12	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	12
The presenter was engaging.	100.00% 12	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	12
The presenter allowed the right amount of time for discussion.	75.00% 9	8.33% 1	8.33% 1	0.00% 0	0.00% 0	8.33% 1	12
The program included interactive discussion, an activity, or a hands-on learning experience.	58.33% 7	16.67% 2	0.00% 0	16.67% 2	0.00% 0	8.33% 1	12
The program was delivered as promoted.	83.33% 10	8.33% 1	0.00% 0	0.00% 0	0.00% 0	8.33% 1	12
The presenter outlined objectives for the session.	75.00% 9	8.33% 1	8.33% 1	0.00% 0	0.00% 0	8.33% 1	12
The presenter met the objectives as outlined.	83.33% 10	8.33% 1	0.00% 0	0.00% 0	0.00% 0	8.33% 1	12
The information presented during this program was well organized.	100.00% 12	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	12
The information presented during this program is useful to my job.	100.00% 12	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	12
The information presented during this program can be applied to my business.	100.00% 12	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	12

Q4 BEFORE attending this session, how much did you know about PowerPoint and AI to Create Better Presentations, Faster?

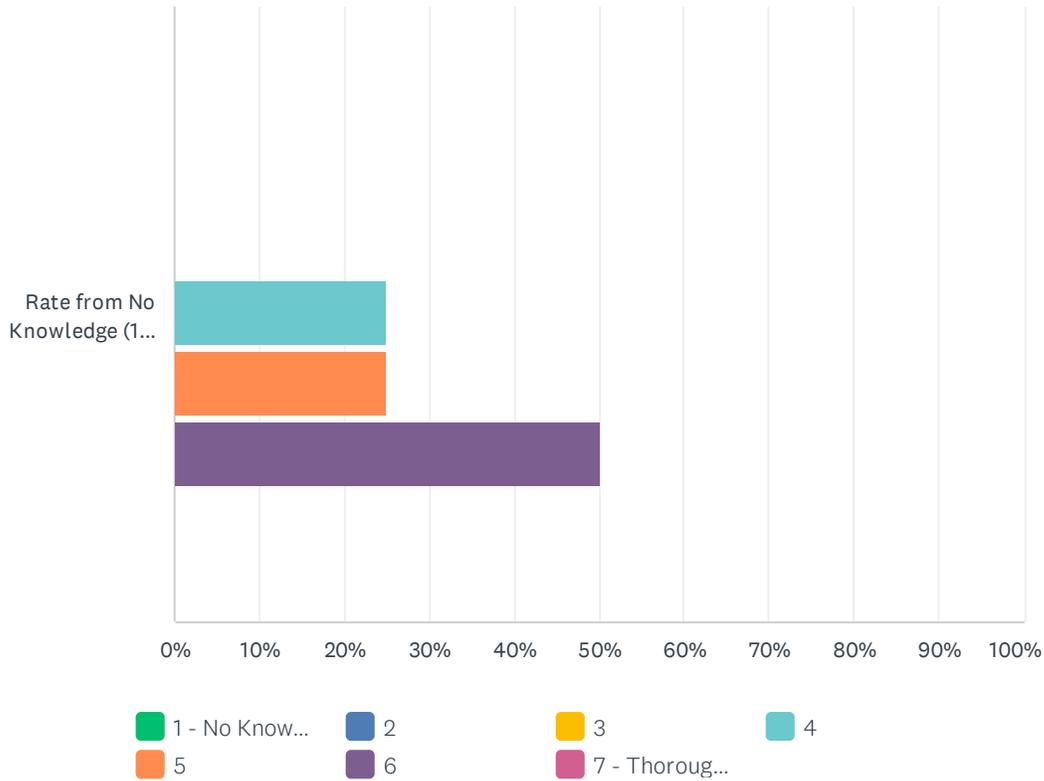
Answered: 12 Skipped: 0



	1 - NO KNOWLEDGE	2	3	4	5	6	7 - THOROUGH KNOWLEDGE	TOTAL
Rate from No Knowledge (1) to Thorough Knowledge (7).	0.00% 0	16.67% 2	16.67% 2	58.33% 7	8.33% 1	0.00% 0	0.00% 0	12

Q5 AFTER attending this session, how much do you know about PowerPoint and AI to Create Better Presentations, Faster?

Answered: 12 Skipped: 0



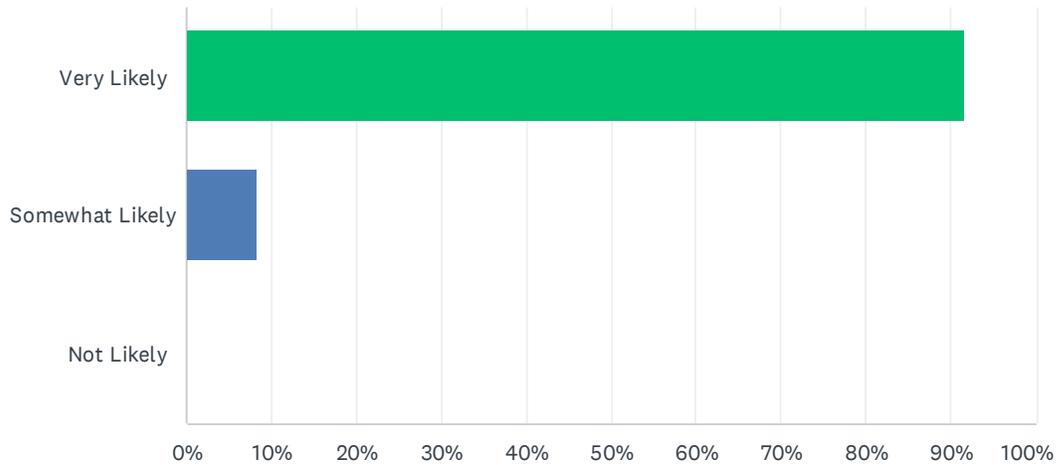
	1 - NO KNOWLEDGE	2	3	4	5	6	7 - THOROUGH KNOWLEDGE	TOTAL
Rate from No Knowledge (1) to Thorough Knowledge (7).	0.00% 0	0.00% 0	0.00% 0	25.00% 3	25.00% 3	50.00% 6	0.00% 0	12

Q6 What were your top one or two takeaways from this session?

Answered: 12 Skipped: 0

Q7 How likely are you to recommend this Professional Development program to other Talent Development Professionals or other organizations?

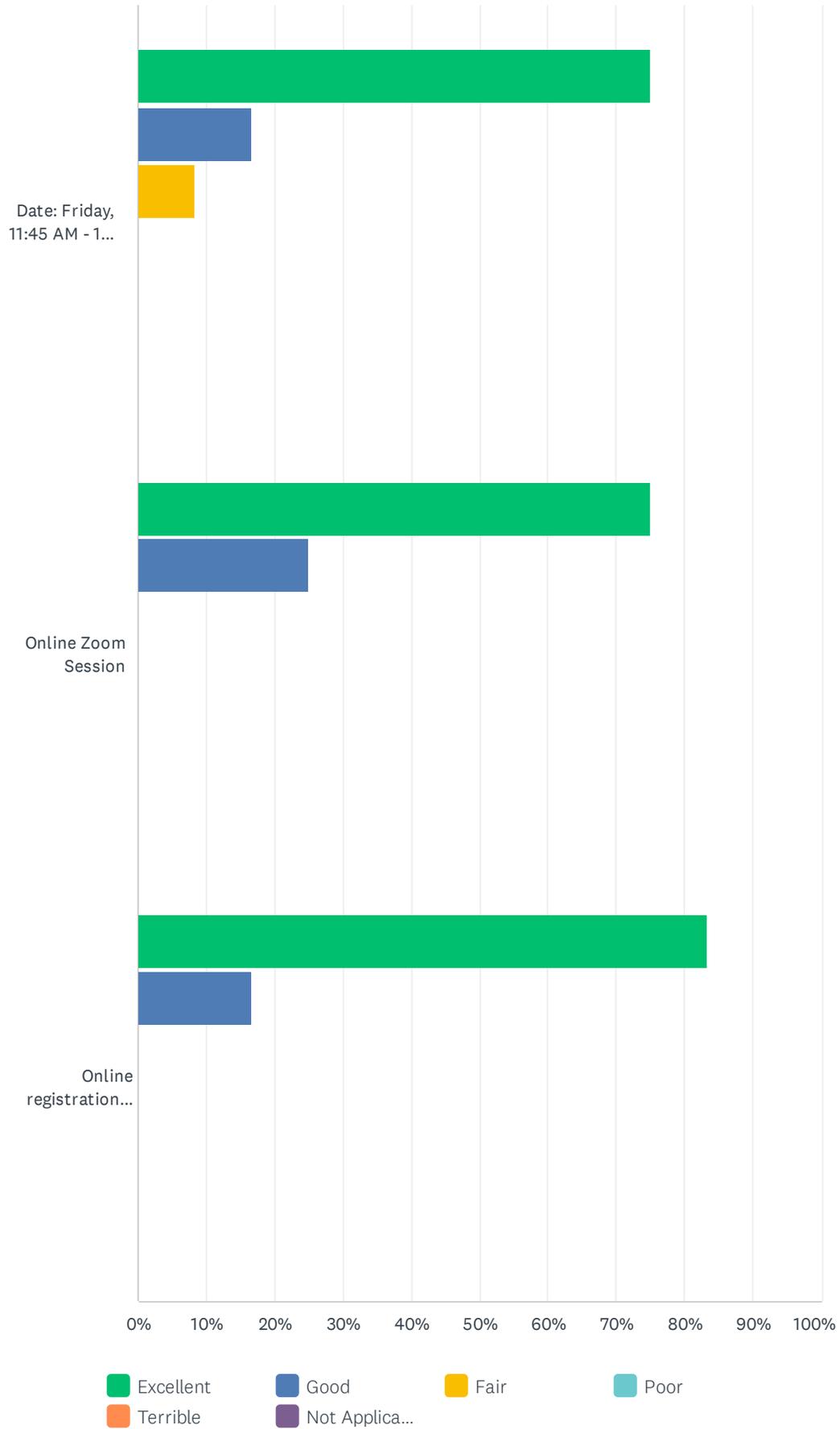
Answered: 12 Skipped: 0



ANSWER CHOICES	RESPONSES	
Very Likely	91.67%	11
Somewhat Likely	8.33%	1
Not Likely	0.00%	0
TOTAL		12

Q8 Please rate the following aspects of the program as Excellent, Good, Fair, Poor, or Terrible. Or if it does not apply to you, Not Applicable.

Answered: 12 Skipped: 0

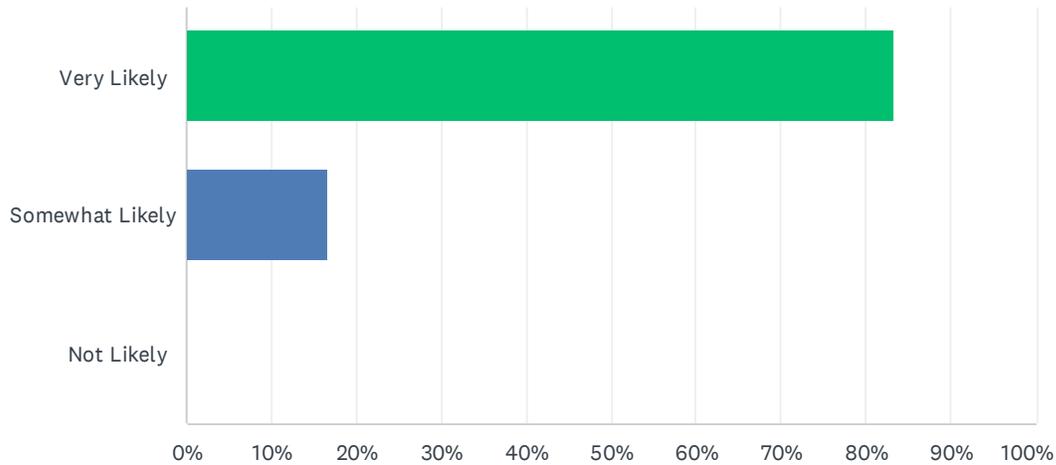


ATD Tulsa October 2023 Program - PowerPoint and AI to Create Better Presentations, Faster

	EXCELLENT	GOOD	FAIR	POOR	TERRIBLE	NOT APPLICABLE	TOTAL
Date: Friday, 11:45 AM - 1:15 PM	75.00% 9	16.67% 2	8.33% 1	0.00% 0	0.00% 0	0.00% 0	12
Online Zoom Session	75.00% 9	25.00% 3	0.00% 0	0.00% 0	0.00% 0	0.00% 0	12
Online registration process	83.33% 10	16.67% 2	0.00% 0	0.00% 0	0.00% 0	0.00% 0	12

Q9 Based on your experience at this ATD Tulsa Professional Development program meeting, how likely are you to attend another ATD Tulsa Professional Development program?

Answered: 12 Skipped: 0



ANSWER CHOICES	RESPONSES	
Very Likely	83.33%	10
Somewhat Likely	16.67%	2
Not Likely	0.00%	0
TOTAL		12

Q10 Are there trainers, consultants, speakers, companies, or organizations that you would like to have present at a future ATD Tulsa Professional Development program? If yes, please list them.

Answered: 4 Skipped: 8

Q11 Do you have any questions, comments or concerns? (If you would like for us to respond directly, please include your preferred contact information.)

Answered: 4 Skipped: 8