

Minutes of the ATD Tulsa Chapter Board Meeting

October 6, 2017

12:00 p.m. – 1:30 p.m.

This meeting was held at Roka Bar and Asian Flavors Restaurant.

Call to Order

This meeting was called to order by President-Elect Linda Jenkins at 12:13 p.m.

Roll Call

Lorinda Schrammel, President

Linda Jenkins, President-Elect

Skip Eller, VP of Finance

Kara Schatz, VP of Membership

Cathy Fox, VP of Accommodations

Shelby Morris, VP of Marketing

Greg Kittinger, At-Large Director

Jeremy Smith, At-Large Director

Absent

Larry Straining, CPLP, Immediate Past President

Walt Hansmann, CPLP, VP of Administration

Lewana Harris, VP of Programming

Mary Parker, VP of SIGs and GIGs

Zac Davis, VP of Digital Media

Adam Barrow, At-Large Director

Jim Spradlin, At-Large Director

8 of 15 board members were present. A quorum was established.

Approval of the Agenda

Jeremy moved, Greg seconded approval of the agenda. MOTION CARRIED.

Approval of the Minutes of Previous Meetings

Skip moved, Kara seconded approval of the meeting minutes from September 1, 2017 Board Meeting. MOTION CARRIED.

Treasurer's Report

Greg moved, Shelby seconded approval of the treasurer's report. MOTION CARRIED.

Old Business

There was no old business.

New Business

A. A discussion took place about the nominations of awards. It was discussed that this would take place in conjunction with the Throwdown in December.

Immediate Action Items

- A. Long discussion about the State Conference in October. We discussed about whether to extend the discounted rate to promote more enrollment. It was noted that no one has registered to date at the late rate. Skip moved to extend the standard rate until midnight on October 23rd. Late rate would then be in effect from 12:01 a.m. October 24th through the morning of the conference. Kara seconded. MOTION CARRIED.
- B. Linda asked for a report of current members that have not registered so that we can contact about attending conference.
- C. Linda mentioned that there is only one board member registered from the OKC chapter to date.
- D. Shelby discussed the budget for swag bags. Original budget was set at \$2,000, now it is at \$290.
- E. Linda discussed that gifts will be given to the presenters, ATD representative, and Jim Smith. These will still allow us to stay within budget.
- F. Discussion about cutting costs with the Doubletree Hotel. Linda indicated costs with the hotel are fixed.

Announcements

- A. Kara indicated that there are 126 active members in the Chapter.
- B. New member lunch was discussed. Kara has attempted three times this year with little interest.
- C. Cathy indicated that we will be having BBQ for lunch at the November Chapter meeting.
- D. All Chapter meeting rooms are scheduled for 2018.

Adjournment

Linda moved, Kara seconded adjournment. MOTION CARRIED. The meeting was adjourned at 1:05 p.m.

Respectfully submitted by Jeremy Smith, MBA