

## Minutes of the ATD Tulsa Chapter Board Meeting

Friday, September 2, 2016

1:00 p.m. to 2:30 p.m.

This meeting was held via conference call.

### **Call to Order**

President Larry Straining called the meeting to order at 1:03 p.m.

### **Roll Call**

Larry Straining, CPLP, President  
Lorinda, Schrammel, President-Elect  
Skip Eller, Immediate Past President  
Walt Hansmann, VP of Administration  
Linda Jenkins, VP of Programming  
Shelby Morris, VP of Marketing  
Kara Schatz, At-Large Director

### **Absent:**

Adam Barrow, VP of Finance  
Greg Kittinger, VP of Membership  
Lewana Harris, VP of Accommodations  
Zac Davis, VP of Digital Media  
Mary Parker, VP of SIGs and GIGs

Seven of 12 board members were present. A quorum was established.

### **Approval of the Agenda**

Skip moved, Kara seconded approval of the agenda. Larry requested that MOTION CARRIED.

### **Approval of Minutes**

Walt moved, Lorinda seconded approval of the minutes from the August 5, 2016 Board Meeting. MOTION CARRIED.

### **Treasurer's Report**

Walt moved, Skip seconded approval of the Treasurer's Report. MOTION CARRIED.

### **Old Business**

- A. **CARE Update.** Walt reported that he reviewed CARE progress and we appear to be on track. Joint membership had exceeded 40%. We still have a few outstanding items, like the Risk Assessment to complete.
- B. **OKC BOOST Statewide Conference Update.** Lorinda had visited with David. Registrations were running slow, but about on the same pace as the previous year's state conference. Four members from Tulsa were already registered. Lorinda suggested "liking" the promotions David was posting on LinkedIn as a means to connect to our personal networks.
- C. **Bylaws and Policies Committee Update.** Walt reported that the committee had requested input from the board on the policies reviewed by the board in June. There was minimal input.

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1. Lorinda moved, Linda seconded approval of Policy 15.1.7.11 – Registration Terms and Conditions and Procedure 15.1.7.11 Location of Registration Terms and Conditions. Linda recommended adding an effective date of 9/2/2016 on the policy as it is posted. MOTION CARRIED as amended.
  2. Skip moved, Shelby seconded approval of Policy 20.1.4 Use of Funds. MOTION CARRIED.
  3. Walt moved, Kara seconded approval of Policy 20.1.5 Sponsorships and Advertising. MOTION CARRIED.
  4. The committee also submitted two proposed Bylaw Amendments for review by the board. These amendments to Article VIII President-Elect, and Article VI Elections will be considered at a future membership meeting to Article VIII President-Elect, and Article VI Elections.
- D. **Gamification Workshop.** Larry presented a proposal for ATD Tulsa to host a Gamification Workshop presented by Monica Cornetti. The workshop would be held in early November. There was discussion about the date being so close to the Statewide Conference hosted by the Central Oklahoma Chapter, and that they might not agree with the idea of the two events so close together in date. Walt moved approval of the Gamification Workshop. There was no second to the motion. The motion dies for lack of a second.
- E. **Elections.** Walt previously sent out the process and related Bylaws and Policies for the election. There were no contested races, so the slate could be presented and accepted as a whole without individual ballots.

### New Business

- A. **October Board Meeting.** The regularly scheduled date for the October Board meeting is Friday, October 7. That is the same weekend as ALC and Larry, Walt, Shelby and Lorinda would all be at ALC. Since there was no monthly program in October, the board agreed to move the meeting date to Friday, October 14. Larry will arrange a location at the TCC Northeast campus.
- B. **Sponsorship Opportunity.** Walt reported that Amy Barnes had contacted him about her company sponsoring the September meeting. Once the sponsorship policy was approved, Walt will provide the details to Amy and she will work with us on the sponsorship details. Walt moved, Lorinda seconded to proceed with Amy in sponsoring the event. MOTION CARRIED.
- C. **Power Member Drive.** Larry proposed a special webinar event for Power Members of the chapter during November. The event would be free of charge and would feature Jim Smith, Jr. or Becky Pike-Pluth. This would help provide extra value for Power Members and serve as an incentive for chapter members to become Power Members. Larry will provide details at the next board meeting.

### Announcements

The December awards event and trainer throw down information needs to be promoted. Linda and Shelby have it handled.

Linda and Lorinda reported that the ATD Tulsa tablecloth was damaged during cleaning, and the vendor replaced it free of charge.

### For the Good of the Order

Board members provided a brief status update on their respective areas.

### Adjournment

Skip moved, Kara seconded Adjournment. MOTION CARRIED. The meeting was adjourned at 2:32 p.m.

Respectfully submitted by Walt Hansmann, CPLP