

Minutes of the ATD Tulsa Chapter Board Meeting

Friday, July 7, 2017

12:00 p.m. to 1:30 p.m.

This meeting was held at ROKA 1616 S. Utica in Tulsa, OK.

Call to Order

President Lorinda Schrammel called the meeting to order at 12:07 p.m.

Roll Call

Lorinda Schrammel, President
Linda Jenkins, President-Elect
Walt Hansmann, CPLP, VP of Administration
Skip Eller, VP of Finance
Shelby Morris, VP of Marketing
Kara Schatz, VP of Membership
Lewana Harris, VP of Programming
Cathy Fox, VP of Accommodations
Zac Davis, VP of Digital Media
Adam Barrow, At-Large Director
Greg Kittinger, At-Large Director
Jim Spradlin, At-Large Director
Jeremy Smith, At-Large Director

Absent

Larry Straining, CPLP, Immediate Past President
Mary Parker, VP of SIGs and GIGs

13 of 15 board members were present. A quorum was established.

Approval of the Agenda

Jeremy moved, Shelby seconded approval of the agenda. MOTION CARRIED.

Approval of the Minutes of Previous Meetings

Cathy moved, Greg seconded approval of the meeting minutes from May 5, 2017 Board Meeting.
MOTION CARRIED.

Jim moved, Cathy seconded approval of the meeting minutes from the June 2, 2017 Board Meeting.
MOTION CARRIED.

Greg moved, Adam seconded approval of the meeting minutes from the June 23, 2017 Board Meeting.
MOTION CARRIED.

Treasurer's Report

Skip moved, Adam seconded approval of the July treasurer's report. MOTION CARRIED.

Board Member Reports

- A. Linda reported on the State Conference. She explained that the 5.5 HCRI credits for the State Conference were secured at a cost of \$150. She has received the Jim Smith Jr. promo video and asked that it be posted to the web site and on Social Media. She also asked that board members share the video within their networks. An In-Kind sponsorship category was created. We will not provide sponsors, or anyone else, with a contact list of attendees. We have \$6,500 in sponsorships so far. Walt and Linda will visit the Central Oklahoma Chapter in Oklahoma City to promote the conference.
- B. Lewana reported the program calendar has an available slot for September.

- C. Cathy reported a room request for 2018 has already been sent to OSU requesting the B.S. Roberts room.
- D. The rest of the Board Members presented an update on their area of responsibilities.

Old Business

- A. The Half-day Approachable Leadership workshop presented by Phil Wilson is Friday, August 25 from 9 a.m. to 1 p.m. at OSU Tulsa.
- B. Lorinda debriefed the networking filed trip at ConsumerAffairs.

New Business

- A. E-mail addresses for the chapter. Zac moved, Cathy seconded to authorize Walt to purchase two e-mail addresses from GoDaddy in conjunction with our account. Discussion: Walt explained that the admin@tdtulsa.org account is a free Gmail account that is set-up under Walt's name and does not appear to be transferrable. We need to replace that account, possibly as info@tdtulsa.org, or something similar. Skip also recommended an account for finance, since there is a lot of e-mail traffic for the holder of that position. Walt will purchase the addresses and get them activated. MOTION CARRIED.
- B. The Fall Networking Event & Tour will be at the Persimmon Group on Monday, September 18 at 4:00 p.m.
- C. The Day of Caring event is Friday, September 8. We need at least 10 people available. Linda will secure an activity in which the ATD Tulsa members may participate.

Adjournment

Kara moved, Skip seconded adjournment. MOTION CARRIED. The meeting was adjourned at 1:17 p.m.

Respectfully submitted by Walt Hansmann, CPLP