

Minutes of the ATD Tulsa Chapter Board Meeting

Friday, February 5, 2016

11:30 a.m. to 2:00 p.m.

This meeting was held in Room 108 at OSU Tulsa.

Call to Order

President Shane Norrid called the meeting to order at 11:49 a.m.

Roll Call

Shane Norrid, President

Lorinda, Schrammel, President-Elect

Walt Hansmann, VP of Administration

Linda Jenkins, VP of Programming

Lewana Harris, VP of Accommodations

Shelby Morris, VP of Marketing

Mary Parker, VP of SIGs and GIGs

Zac Davis, VP of Digital Media

Kara Schatz, At-Large Director

Kate Helser-Jackson, At-Large Director

Absent:

Skip Eller, Immediate Past President

Adam Barrow, VP of Finance

Greg Kittinger, VP of Membership

Wyatt Hockmeyer, At-Large Director

Ten of 14 board members were present. A quorum was established.

Approval of Minutes

Zac moved, Lorinda seconded approval of the 11-06-2015 ATD Tulsa Board Minutes. MOTION CARRIED with Linda Jenkins abstaining.

Zac moved, Lorinda seconded approval of the 12-01-2015 ATD Tulsa Board Minutes, with the addition of the names of the guests added under President's Report. MOTION CARRIED with Linda Jenkins abstaining.

Treasurer's Report

Kara moved, Shelby seconded approval of the Treasurer's Report indicating \$24,281.39 in net assets. MOTION CARRIED.

Old Business

There was no Old Business.

New Business

- A. Shane asked each board member to give a brief introduction, and their individual goal for 2016.
- B. Shane presented the 2016 budget in Adam's absence. There were several questions and significant discussion. Walt moved, Lorinda seconded to table approval of the agenda. MOTION CARRIED.

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- C. In consideration of time, Shane moved the Wild Apricot Overview topic and the Committees, Scholarships, and Sponsorships topic to a future meeting.
- D. Greg was absent, so the membership report will be made at a later meeting.
- E. Skip was absent, so an update on the annual membership survey report will be made at a later meeting.
- F. Lorinda reported her primary goals are to serve as a liaison to the Central Oklahoma Chapter in working with the 2016 Statewide Conference; and to provide support to the president.
- G. Zac reported on the use of the chapter's social media accounts. Videotaping and posting video snippets was discussed. If we pursue this, the current Speakers' Agreement needs to be modified to allow use of video images.
- H. Walt reported his primary goals are to continue the efforts to create policies and procedures for the chapter; to interpret and update Bylaws as needed; and to work on enhancing the information available about the chapter history.
- I. Linda reported her goals are to create the RFP for speakers (completed); and to secure speakers and update the program calendar. She distributed the current calendar.
- J. Lewana reported her goal is to seek out and use a variety of caterers for our monthly meetings.
- K. Shelby distributed an infographic and outlined her communication plan.
- L. Mary reported she will be handing off SIGs and GIGs to a committee member and will be focusing on sponsorships.
- M. Kara related that she enjoyed the festive atmosphere and friendly greetings at our meeting.
- N. Kate offered to help with SIGs and GIGs, since she is a student herself.

Adjournment

Lorinda moved, Shelby seconded Adjournment. MOTION CARRIED. The meeting was adjourned at 2:00 p.m.

Respectfully submitted by Walt Hansmann, CPLP