

Minutes of the ATD Tulsa Chapter Board Meeting

Friday, June 5, 2015

12:00 p.m. to 1:45 p.m.

This meeting was held at Charlie Mitchell's Small Meeting Room.

Call to Order

President Skip Eller called the meeting to order at 12:18 p.m.

Roll Call

Skip Eller, President

Shane Norrid, President-Elect

Steve Laswell, Immediate Past President

Walt Hansmann, VP of Administration

Adam Barrow, VP of Finance

Amy Barnes, VP of Programming

Lorinda, Schrammel, VP of Accommodations

Mary Parker, VP of SIGs and GIGs

Zac Davis, VP of Digital Media

Linda Jenkins, At-Large Director

Absent:

Greg Kittinger, VP of Membership

Wyatt Hockmeyer, VP of Marketing

Ten of 12 board members were present. A quorum was established.

Approval of Minutes

Adam moved, Lorinda seconded approval of the minutes from the May 1, 2015 Board Meeting. There was no discussion. MOTION CARRIED.

Treasurer's Report

Amy moved, Zac seconded approval of the Treasurer's Report. MOTION CARRIED.

Old Business

Each board member reported on their area.

- a. **Wild Apricot Rate Increase for Website** – Walt reported that Wild Apricot increased its rates across the board. ATD Tulsa's current rates (\$50/month - \$480/year) continue through August 31, 2015. The rate increases to \$70/month - \$672/year after August 31. The chapter can lock in its current rates for two years, by paying a 2-year rate (\$960) before August 31, 2015. Walt recommends the pay-in-advance lower rate option. ***This will be discussed at the next board meeting.***
- b. **Wild Apricot "Member" Limit** – Walt reported that our current level (\$480 annually) includes up to 500 "members" which are considered active contacts in the system. Currently there are 441 "members." This limit may become an issue when registration for State Conference begins. At 500, the system will not accept any more "members." Skip directed Walt to archive any member who had is not currently paid, and who has not attended a meeting since December 2013. This should reduce our numbers sufficiently to avoid having to upgrade at this time.
- c. **State Conference** – Shane reported that the RFP is ready; the logo is ready; and registration is ready. The event will "go-live" in the system by Friday. Walt will prepare a special Blast for

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current chapter members, and one for non-members regarding the early bird registration and the chapter member discount. Shane will communicate the conference details to ATD Central Oklahoma and other surrounding chapter presidents. A sponsorship opportunities page is ready. The call-for-presenters page is ready.

- d. **Scheduling of Elections** – Skip recommended that elections be conducted at the September 11th meeting. The timing of actions needs to align with the Bylaws relative to ATD ALC October 8-12. Below are the relative segments of the Bylaws:

SECTION 6.1 NOMINATIONS

A. Not less than ninety (90) days before the ATD Chapter Leaders Conference (ALC), under the direction of the President, written notice shall be provided to all Corporation Members that nominations are being accepted for the following offices: 1) President-elect; 2) All Vice Presidents as described herein; 3) At-Large Directors (if it is deemed by the Board of Directors that such positions are needed) **(No later than July 10, 2015)**

B. Written nominations must be received by the Corporation Vice President of Administration at least forty-five (45) days before the ATD Chapter Leaders Conference (ALC). **(No later than August 24, 2015)**

- e. **Programs** – The June program is on the site and registrations are active. The July program is also active. The August program registration will go live by June 30. Amy has the September program secured. There was a question about cancelling the October program because of the State Conference. ***The committee will discuss and report its recommendation back to the board.***
- f. **SIGs/GIGs** – Mary reported the next networking lunch is June 18 at 12:00 p.m. at El Guapo's downtown.
- g. **Gala** – ***Skip asked that we add discussion about the Gala and Employee Learning week to the next board agenda.***
- h. **Accommodations** – Lorinda reported on locations for the remainder of 2015, and said we could reserve OSU Tulsa for 2016. Linda moved, Skip seconded moving forward with OSU Tulsa as the site of monthly programs for 2016. MOTION CARRIED.

New Business

- a. **ATD ICE 2015** - Lorinda and Adam gave a brief summary of their experiences at ATD ICE 2015.
- b. **ATD ICE 2016** – Skip asked that everyone save the date for ICE 2016, May 22-25 in Denver, CO.

Adjournment

Adam moved, Amy seconded adjournment. MOTION CARRIED. The meeting was adjourned at 1:46 p.m.

Respectfully submitted by Walt Hansmann, CPLP